Appendix DD. Sample Analytic Category Development Tool

Re	esearch Question	Finding Statement	Outcome/ Consequence (Research Problem)	Analytic Category
1.	On completing course work, to what extent do participants perceive that they are prepared to conduct research and write the dissertation?	Finding 1: A majority of participants indicated that course work did not adequately prepare them to conduct research and write a dissertation.	Students remained ABD because of the gap that existed between course work and dissertation work.	Category 1: Acknowledging the gap between course work and dissertation work
2.	What do participants perceive they needed to learn in order to complete their dissertation?	Finding 2: All participants expressed the need to know the content and process involved in conducting research and writing a dissertation.		
3.	How do participants attempt to develop the knowledge, skills, and attitudes they perceive are necessary to complete a dissertation?	Finding 3: The majority of participants attempted to learn by reaching out to colleagues and others through informal means.	The content-process gap could be closed through self-directed learning and other informal learning strategies.	Category 2: Closing the content-process gap
4.	What factors do participants perceive might assist them in completing their dissertation?	Finding 4: The majority of participants indicated that they were self-reliant. More than half indicated that colleagues were instrumental in facilitating progress.		
5.	What factors do participants perceive have impeded their progress in working toward completing their dissertation?	Finding 5: The majority of participants cited lack of timely and consistent advisement as a barrier to progress.	Support pertaining to dissertation-related obstacles was lacking.	Category 3: Leveraging dissertation support

Source: This tool appears in Bloomberg, L. D. (2010). Understanding qualitative research: Content and process (Part II). Unpublished manuscript.